

NORTHERN IRELAND LAW COMMISSION
PUBLICATION SCHEME

CLASSES OF INFORMATION	TYPE OF INFORMATION (including definitions where appropriate)	WHERE INFORMATION IN THIS CLASS CAN BE OBTAINED FROM	IS THERE A CHARGE?
Who we are and what we do Organisational information, locations and contacts, constitutional and legal governance	Senior organisational structure, roles and responsibilities	NILC website www.nilawcommission.gov.uk	Free
	Location and contact details	NILC website www.nilawcommission.gov.uk	Free
	Constitution, Status, Mission Statement, Working methods	NILC website www.nilawcommission.gov.uk	Free
	Management Statement and Financial Memorandum	NILC website www.nilawcommission.gov.uk	Free
	Complaints procedure	NILC website www.nilawcommission.gov.uk	Free
What we spend and how we spend it Financial information relating to projected and actual income and expenditure, tendering, procurement and contracts	Annual Reports and Audited Accounts	NILC website www.nilawcommission.gov.uk	Free
	Procurement policies conform with sponsoring Dept tendering procedures and guidelines.	On request from info@nilawcommission.gov.uk	Free
	Publicly advertised procurement tender competitions.	NILC website www.nilawcommission.gov.uk	Free

What our priorities are and how we are doing Strategy and performance information, plans, assessments, inspections and reviews	Strategic and Annual Business Plans	NILC website www.nilawcommission.gov.uk	Free
	Programmes of Law Reform	NILC website www.nilawcommission.gov.uk	Free
	Annual Reports and Audited Accounts	NILC website www.nilawcommission.gov.uk	Free

How we make decisions Policy proposals and decisions. Decision making processes, internal criteria and procedures, consultations	Discussion papers and reports.	NILC website www.nilawcommission.gov.uk	Free
	Public consultation documents, analysis of responses reports.	NILC website www.nilawcommission.gov.uk	Free
	Equality Scheme (currently being drafted)	NILC website www.nilawcommission.gov.uk	Free
	Minutes of Commissioners meetings.	NILC website www.nilawcommission.gov.uk	Free

Our policies and procedures Current written protocols for delivering our functions and responsibilities	Records management and personal data policies in line with DFP Information Management systems guidelines and procedures	On request from info@nilawcommission.gov.uk	Free
	Health & Safety Policy	On request from info@nilawcommission.gov.uk	Free
	Code of Conduct	On request from info@nilawcommission.gov.uk	Free

Lists and registers Information held in registers required by law and other lists and registers relating to the functions of the authority	Gifts and Hospitality Register	On request from info@nilawcommission.gov.uk	Free
	Register of Interests (Senior Management Board Members)	On request from info@nilawcommission.gov.uk	Free

The services we offer Public consultation and discussion on the reform of the law of Northern Ireland. Advice and recommendations to NI Departments and the Northern Ireland Office on the reform of the law of Northern Ireland.	Programmes of Law Reform	NILC website www.nilawcommission.gov.uk	Free
	Annual conferences and public stakeholder consultation events	NILC website www.nilawcommission.gov.uk	Free
	Information leaflets, discussion papers, reports, media releases	NILC website www.nilawcommission.gov.uk	Free

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